

Meeting Summary
ABF Governance Committee
December 2, 2015

The committee meeting, chaired by Kevin Goodno, began at 8:00 a.m. CST.

Recommended Bylaws Revision

The committee reviewed and recommended a change to the ABF bylaws to allow the editor of *Neurology Now* to designate a substitute for his/her *ex officio* position on the ABF Board of Directors subject to board approval. The bylaws change will be brought up for a vote at the ABF Board meeting of December 17, 2015.

Committee Agenda and Goals

The committee will have two focus areas in 2016. The first will be to strengthen ABF governance by clarifying board expectations and creating agreements on the board's procedures and culture. The second focus will be on developing the membership of the board with an emphasis on recruiting more public members.

The ABF Board is not yet large enough to establish a separate nominating committee of the board, which is why Board Chair Kevin Goodno is keeping the nominations function within the Governance Committee, as well as chairing the committee, at this time.

2016 Recruitment

The committee will establish a systematic process which aligns recruitment efforts with the talents, skills and diversity attributes which it identifies and shares with the ABF Board for feedback. A grid will be developed by staff for further development by the committee. Future board member attributes suggested by committee members included:

- Connected to brain disease and have passion for our vision
- well connected
- Ability make financial contributions
- Connections with other corporations, foundations, causes and fundraising opportunities
- Geographic/racial/gender diversity
- High profile

The committee needs to think further about the ideal mix of board members, including the proper mix of neurologists and public members. Environmental scanning of other medical research and voluntary health organizations is underway, as part of ABF strategic planning, and should help us to understand best practices of other organizations with respect to board composition.

Recruitment strategies were also discussed. Ideas included:

- Ask ABF Board members to submit names
- Look for potential nominees during philanthropic assessment interviews
- Ask other AAN members for suggestions

The ABF needs to have clearer messaging and direction, as well as expectations of board members, finalized before formally nominating people. However, informal discussions with potential candidates are encouraged.

Staff will send the document used for the most recent round of board member recruitment to committee members. This document will be revised as needed.

Adjourned at 8:52 a.m. CST.